

**BOARD OF  
SELECTMEN  
MEETING  
MINUTES**

**November 19, 2013**

Temporary Town Hall, 3 Milford Street

Nipmuc High School, Pleasant Street

Chairman James Brochu; Selectman Robert J. Fleming; Selectman  
Kenneth Picard; Town Manager, Blythe C. Robinson; Executive  
Assistant, Sandra Hakala, Lauren Goldberg, Town Counsel .

1 The meeting was called to order at 6:00pm. Chairman Brochu opened the meeting and reviewed  
2 the agenda.

3  
4 **DISCUSSION ITEMS:**

5  
6 **Discuss Request for Funding – Holiday Lighting**

7 Chief Goodale requested \$800 from beautification funds to be used to purchase live trees for the  
8 lighting on the common over the holidays.

9  
10 **Motion #1:** Motion made by Selectman Fleming to approve \$800 from the Risteen D  
11 Beautification Trust Fund to support the live tree lighting on the town common.

12  
13 Majority: Chairman Brochu.

14  
15 **Discussion on new Common Victualler licensure for all food service establishments**

16 The Board of Selectmen reviewed and identified those businesses and establishments in the town  
17 which hold food permits issued through the Board of Health.

18  
19 They have requested that a Common Victualler license (MGL Chapter 140) be administered  
20 uniformly to all food service establishments that meet the definition. To this end, every food  
21 service establishment capable of cooking, preparing or serving food will be required to have a  
22 Common Victualler license.

23  
24 In order to comply with this request the following businesses will be notified and the office will  
25 navigate the applicants through the application process;

26  
27 VFW - Car Show/ MV Pantry/Snack Shack - youth club

28 Fox 4 Paintball

29 Gasco

30 Three Seasons (BVT)

31  
32 **Motion CIC grant application with BVT**

33 Blackstone Valley Tech is applying for a Community Innovation Challenge (CIC) grant for an  
34 articulating lift (cherry picker) that can be used for changing light bulbs, affixing banners,  
35 cleaning gutters, cutting limbs, adjusting gymnasium shades, doing the lighting in auditoriums,  
36 etc. and has asked the Town of Upton to partner with them.

37  
38 **Motion #2:** Motion made by Selectman Picard to authorize the Town Manager to execute the  
39 CIC grant application to partner with the Town of Mendon, BVT, Mendon Upton Regional  
40 School District for a lift and trailer for it transportation.

41

42 Second: Selectman Fleming, Unanimous: Chairman Brochu.

43

44 Special Town Meeting 11-19-13

45 The Selectmen discussed the articles for the special town meeting and designated the readers of  
46 the motions.

47 Historical Commission

48 The Town Manager gave follow up to the Selectmen on her discussions with the Historical  
49 Commission Chair. Mr. Meagher's is still intent to resign after the December meeting and is  
50 unsure who will follow his lead.

51

52 Open Space Committee

53 The Town Manger has kept the Selectmen abreast of three recent complaints from citizens  
54 regarding the actions of the Open Space Committee. Chairman Brochu will contact the  
55 Conservation Chair to ascertain her response before taking action.

56

57 **Motion #3:** At 6:45PM Chairman Brochu motioned to recess the regular meeting for 15 minutes  
58 and reconvene at the STM at Nipmuc High School.

59

60 Poll taken: James Brochu, aye Robert Fleming aye, Kenneth Picard, aye.

61

62 At 7:00PM Chairman Brochu opened the STM meeting at Nipmuc High School and after the  
63 pledge of allegiance he reviewed the agenda.

64

65 **ADJOURN MEETING**

66

67 **Motion #4:** At 7:45pm motion was made by Selectman Picard to adjourn the STM meeting.

68

69 Second: Selectman Fleming, Unanimous: Chairman Brochu.

70

71 Respectfully submitted,

72

73 Sandra Hakala, Executive Assistant